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CYNGOR SIR  
YNYS MÔN  
ISLE OF ANGLESEY  
COUNTY COUNCIL

Mr Dylan Williams  
Prif Weithredwr – Chief Executive  
CYNGOR SIR YNYS MÔN  
ISLE OF ANGLESEY COUNTY COUNCIL  
Swyddfeydd y Cyngor - Council Offices  
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<b>RHYBUDD O GYFARFOD</b>	<b>NOTICE OF MEETING</b>
<b>PANEL DETHOL Y PWYLLGOR SAFONAU</b>	<b>STANDARDS COMMITTEE SELECTION PANEL</b>
<b>DYDD MAWRTH 25 GORFFENAF 2023 am 2:00 o'r gloch</b>	<b>TUESDAY 25 JULY 2023 at 2:00 pm</b>
<b>CYFARFOD HYBRID – YN YSTAFELL BWYLLGOR 1 AC YN RHITHWIR</b>	<b>HYBRID MEETING – IN COMMITTEE ROOM 1 AND VIRTUAL</b>
<b>Swyddog Pwyllgor</b>	<b>Mrs Shirley Cooke (01248) 752514 Committee Officer</b>

## **Yn cynrychioli'r Cyngor Sir/Representing the County Council**

Y Cynghorydd/Councillor Aled Morris Jones  
Y Cynghorydd/Councillor Dylan Rees  
Y Cynghorydd/Councillor Margaret M Roberts

## **Yn cynrychioli'r Cyngorau Tref/Cymuned / Representing the Town/Community Councils**

Mr Gordon Warren

## **Aelodau Annibynnol / Independent Members**

Dr Teleri Mair Jones

# A G E N D A

1 **DECLARATION OF INTEREST**

To receive any declaration of interest from any Member or Officer in respect of any item of business.

2 **MINUTES** (Pages 1 - 4)

To submit for confirmation, the draft minutes of the meeting of the Panel which took place on 6 June 2023.

3 **EXCLUSION OF THE PRESS AND PUBLIC** (Pages 5 - 6)

To consider adoption of the following:-

“Under section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A of the said act and in the attached Public Interest Test”.

4 **APPOINTMENT OF AN INDEPENDENT MEMBER TO A VACANCY ON THE STANDARDS COMMITTEE** (Pages 7 - 38)

To submit a report by the Director of Function (Council Business)/Monitoring Officer.

**STANDARDS COMMITTEE SELECTION PANEL**

**Minutes of the meeting held on 6 June 2023**

- PRESENT:**
- Representing the County Council**
- Councillor Dylan Rees (Chair)
- Councillor Aled Morris Jones  
Councillor Margaret M Roberts
- Representing the Town/Community Councils**
- Mr Gordon Warren
- Independent Members**
- Dr Teleri M Jones
- IN ATTENDANCE:** Solicitor (Corporate Governance) (MY)  
Committee Officer (SC)
- APOLOGIES:** None
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**1. TO ELECT A CHAIRPERSON**

Councillor Dylan Rees was elected Chair for the duration of the appointments process.

**2. DECLARATION OF INTEREST**

No declaration of interest was received.

**3. RECRUITMENT OF A NEW INDEPENDENT MEMBER TO SERVE ON THE STANDARDS COMMITTEE**

Submitted - a report by the Director of Function (Council Business)/ Monitoring Officer on the above.

The Solicitor (Corporate Governance) reported that a casual vacancy has arisen on the Standards Committee, and a recruitment process is being undertaken to appoint an independent member to the Committee.

The Solicitor (Corporate Governance) reported that the Selection Panel is required to decide the criteria for the personal specification in the application process. She stated that legislative criteria (Enclosure 1) is the minimum requirement that any candidate would have to satisfy in order to

be considered, although additional requirements, considered as local choice criteria (with suggestions of such criteria included in Enclosure 2) may also be applied.

The Solicitor (Corporate Governance) reported that the Panel will score the applications and devise the interview questions, against the set criteria. The shortlisted candidates will then be invited for interview by the Panel.

The Panel discussed the options available and agreed to apply only the statutory legislative criteria for the role (as detailed in Enclosure 1 to the report).

**RESOLVED to agree that the Selection Panel adopt the statutory requirements as its criteria for the recruitment process.**

**4. TO APPROVE THE ADVERTISEMENT AND DOCUMENTATION FOR THE RECRUITMENT OF A NEW INDEPENDENT MEMBER TO THE STANDARDS COMMITTEE**

Submitted - a report by the Director of Function (Council Business)/ Monitoring Officer on the above.

It was noted that it is statutory to advertise any vacancy for an independent member to the Standards Committee in two local newspapers. Reference was made to previous appointments in 2017 and 2019, where advertisements were placed on the Council's website, Twitter, Facebook, North Wales Chronicle and the Bangor and Anglesey Mail.

The Solicitor (Corporate Governance) gave a summary of the main headings in the report and its enclosures and gave an overview of the background information for applications (included in Enclosure 2.1) and application form (included in Enclosure 2.4). The Panel discussed the options available regarding advertising the vacancies and the costs involved. The Panel agreed that a notice be placed in two local newspapers, with a link provided to the application form and background papers, as well as promoting the vacancy on the Council's website, Facebook and Twitter pages.

**RESOLVED:-**

- **To approve the draft documentation in Enclosure 1, to include only the statutory requirements.**
- **To authorise the Director of Function (Council Business)/ Monitoring Officer to amend the paperwork to reflect any decision made on Item 3 of this agenda.**
- **To advertise the vacancies for an independent member to the Standards Committee in two local newspapers, as well as the Council's website and social media accounts.**

**5. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED to adopt the following:-**

**“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on item 12 on the grounds that it involved the disclosure of exempt information as defined in Schedule 12A of the said Act and in the Public Interest Test as presented.”**

**6. POSSIBLE QUESTIONS FOR THE INTERVIEWS FOR AN INDEPENDENT MEMBER TO SERVE ON THE STANDARDS COMMITTEE**

Submitted - a report by the Director of Function (Council Business)/ Monitoring Officer requesting that the Selection Panel consider and agree on suitable interview questions for shortlisted candidates from the criteria adopted.

A list of potential interview questions was provided in Enclosure 1 of the report. The Solicitor (Corporate Governance) reported that the Panel would have an opportunity to include any amendments to the interview questions in the Selection Panel's next meeting.

**RESOLVED:-**

- **To consider the draft interview questions presented for candidates, at the next meeting of the Selection Panel.**
- **To permit the Selection Panel to include any additions/ amendments to finalise the interview questions at the Panel's next meeting.**
- **The Solicitor (Corporate Governance) to schedule a date for the next Selection Panel meeting to consider the applications received and draw up a shortlist.**

The meeting concluded at 2:15 pm

**COUNCILLOR DYLAN REES  
CHAIR**

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## PRAWF BUDD Y CYHOEDD PUBLIC INTEREST TEST

**Penodi Aelod Annibynnol i Swydd Wag ar y Pwyllgor Safonau /  
Appointment of Independent Member to a Vacant Seat on the Standards Committee**

Paragraffau 12 ac 13 Atodlen 12A Deddf Llywodraeth Leol 1972  
Paragraphs 12 and 13 Schedule 12A Local Government Act 1972

### Y PRAWF – THE TEST

<p><b>Mae budd i'r cyhoedd o ddatgelu oherwydd</b> / There is a public interest in disclosure as:-</p> <ul style="list-style-type: none"> <li>• Mae angen a disgwyliad am dryloywder wrth benodi aelodau cyfetholedig i'r Pwyllgor Safonau oherwydd y rôl arwyddocaol sydd gan y Pwyllgor mewn perthynas â llywodraethiant ac ymddygiad cynghorwyr sir etholedig a chynghorwyr y cynghorau tref a chymuned.</li> <li>• There is a requirement for and expectation of transparency in the appointment of co-opted members to the Standards Committee, given the significant role played by the Committee in relation to governance and conduct of elected county councillors and town and community councillors.</li> </ul>	<p><b>Y budd i'r cyhoedd with beidio datgelu yw</b> / The public interest in not disclosing is:-</p> <ul style="list-style-type: none"> <li>• Mae disgwyliad rhesymol gan ymgeiswyr y bydd eu ffurflenni cais a'u hasesiadau'n cael eu trin yn gyfrinachol ac y bydd eu cyfweiliadau'n cael eu cynnal yn breifat. Mae'n bosib y gellid cymryd camau am beidio â chwrrd â'r fath ddisgwyliad rhesymol i barchu cyfrinachedd.</li> <li>• Mae'n rhesymol disgwyl y gallai cyhoeddi neu ddatgelu ffurflenni cais fynd yn groes i ddisgwyliadau rhesymol yr ymgeiswyr am gyfrinachedd. Mae'n debygol y byddai cynnal proses ddethol sy'n hollol gyhoeddus yn niweidiol oherwydd mae'n rhesymol i ystyried y byddai'n arwain at lai o ymgeiswyr, os o gwbl, yn ymgeisio am swyddi yn y dyfodol.</li> <li>• Cydnabyddir fod y Panel wedi ei benodi i ymgymryd â rôl sicrwydd ar ran y Cyngor a'r cyhoedd ac, ar ôl dilyn y broses briodol, bydd yn gwneud ei argymhellion i'r Cyngor llawn a fydd yn cymeradwyo'r penodiadau terfynol. Er y bydd manylion am y penodiadau terfynol yn cael eu cyhoeddi, nid yw datgelu gwybodaeth am ymgeiswyr ac</li> </ul>
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ymgeiswyr aflwyddiannus yn cefnogi'r budd cyhoeddus.

- There is a reasonable expectation of confidentiality by the applicants that their application forms, assessments and interviews will be conducted in private. A breach of such a reasonable expectation of confidence is potentially actionable.
- Publication and disclosure of applications would be contrary to the reasonable expectations of the confidentiality of the candidates. A wholly public selection process is likely to be detrimental as it might reasonably result in fewer, or no, candidates applying for future vacancies.
- It is recognised that the Panel has been appointed to undertake the assurance role on behalf of the Council and the public and, following due process, will make its recommendations to full Council which will ratify the final appointments. Whilst the final appointments will be made public, the public interest is not served by disclosure of information about applicants and unsuccessful applicants.
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**Argymhelliad** - Mae'r budd i'r cyhoedd wrth gadw'r eithriad o bwys mwy na'r budd i'r cyhoedd a ddeuai yn sgil datgelu'r wybodaeth.

**Recommendation** - The public interest in maintaining the exemption outweighs the public interest in disclosing the information.



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